

Application and acceptance of the Terms of Participation

Return to:

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ICCG 2024

24 - 26 June 2024

Dresden, Germany
www.iccg2024.org

EXHIBITOR'S DATA

Company name _____

Address _____

Address (continued) _____

Postal code _____ City _____

Country _____

Tel. _____

Website _____

VAT no. _____

Abbreviation of company name, max. 30 letters _____

CONTACT PERSON

Mr. Ms.

Title _____

First name _____

Last name _____

E-mail _____

Tel. _____ Fax _____

Booth staff (1 full conference pass included, non-transferable):

contact person

different person: Mr. Ms.

First name _____ Last name _____

E-mail booth staff _____

RESERVATION EXHIBIT SPACE

Rates subject to VAT where applicable.

- BASIC BOOTH** 2,300 €
1 m² exhibition space, corner booth, 1 high table, cleaning services,
1 full conference pass
- COMPLETE BOOTH SMALL** 4,000 €
6 m² exhibition space, corner booth, 1 table, 2 chairs, 2 spot lights, fascia boards,
carpet (6 colours available), electricity socket (220 V), cleaning services,
1 full conference pass
- COMPLETE BOOTH LARGE** 6,600 €
12 m² exhibition space, corner booth, 1 table, 2 chairs, 2 spot lights, fascia boards,
carpet (6 colours available), electricity socket (220 V), cleaning services,
1 full conference pass
- SPACE ONLY SMALL** 3,000 €
6 m² exhibition space, carpet (6 colours available), electricity socket (220 V),
cleaning services, 1 full conference pass
- SPACE ONLY LARGE** 6,000 €
12 m² exhibition space, carpet (6 colours available), electricity socket (220 V),
cleaning services, 1 full conference pass
- SPACE ONLY** _____ m² _____ €
500 €/m² exhibition space, carpet (6 colours available), electricity socket (220 V),
cleaning services, 1 full conference pass

We hereby apply for a booth during the ICCG 2024 and confirm that we have read and agree to the Terms of Participation.

Please note: The booking becomes binding once a confirmation and an invoice concerning the rental cost of the booth have been sent to the exhibitor.

Stamp

Date/Signature _____



Terms of Participation in the ICCG 2024 Exhibition



1. VENUE, DURATION, OPENING HOURS

Messe Dresden, Messering 6, 01067 Dresden, Germany
The opening hours will be indicated in the conference programme.

2. ORGANISERS

Vincenz Network GmbH & Co. KG
Plathnerstr. 4c, 30175 Hannover, Germany
sarina.lux@vincenz.net
T +49 511 9910-274
F +49 511 9910-279
www.iccg2024.org
Fraunhofer FEP
ICCG - International Council for Coatings on Glass e.V.

3. CONTRACTUAL TERMS

The Terms of Participation for the ICCG 2024 exhibition consist of these Terms of Participation, the organisational (e.g. exhibitors information), technical (e.g. exhibitors info manual) and other conditions notified to the exhibitor by Vincenz Network GmbH & Co. KG, Hannover and Messe Dresden before the exhibition begins. In case of additional services through a service provider in response to a separate order, the general terms and conditions of the respective service partner shall prevail over these general Terms of Participation in case of discrepancies. The communication data of exhibitors can be passed on to the service partners for this purpose.

4. CONCLUSION OF CONTRACT

Booth space is ordered by returning the completed application form, which must be accurately completed and signed in legally effective manner. Such an application constitutes a contractual offer to the organisation. By signing this form, the general Terms of Participation are recognised as binding by the applicant, who is also responsible and liable for adherence to the said Terms by persons employed by him at the event. The rental contract between the exhibitor and the organisation comes into force on confirmation of the booth space by the organisation. Should the contents of the booth space confirmation vary from the contents of the application, the contract will be concluded according to the booth space confirmation, unless the exhibitor objects in writing within 2 weeks.

5. RENTAL OF COMPLETE BOOTH

The organiser is responsible for assembling and dismantling the exhibition booth. All charges plus EUR VAT at the statutory rate. The rented exhibition booth and its fittings must not be pasted over, nailed, painted, or damaged in any way. The party renting is liable for any damage done during rental period and costs will be charged to that party. Corresponding information will be sent to the exhibitor in due time together with the order forms.

6. PAYMENT CONDITIONS

Invoices issued by the organisation (Vincenz Network GmbH & Co. KG) are payable in full 4 weeks prior to the event at the latest. All payments are to be made in EUR without charges, quoting invoice number. Complaints about the invoice can only be considered if they are submitted within 14 days of invoicing. An entitlement to occupy the allocated booth space exists only after payment of invoices in full. The exhibitor is to provide proof of payment.

7. INSURANCE

Exhibitors are obliged to make their own insurance arrangements. The exhibitor is obliged to the exhibited machinery and equipment with safety devices complying with the accident prevention rules of the appropriate professional associations. The organisation is entitled to prohibit the exhibition or operation of machinery and/or equipment at their discretion. The organisation is insured against liability for the duration of the exhibition, covering damage to property and injury to persons for which it may be legally responsible.

8. MODIFICATION, FORCE MAJEURE

The organisation reserves the right to make changes, postpone or relocate the exhibition, to shorten or lengthen the exhibition, or for technical, organisational or other compelling reasons to assign to the exhibitor another booth. A withdrawal from the contract resulting from these actions will not be accepted. If the exhibition cannot be complied with for reasons that the organisation cannot influence – e.g. the exhibition area is not at their disposal due to force majeure or the appearance of a severe accident – the exhibitor is still obliged to the original contract and must pay the invoiced fee. The exhibitor cannot issue any claims over this matter – especially not over a postponement or relocation of the event.

9. WITHDRAWAL OF APPLICATION, CANCELLATION OF ADMISSION, EXCLUSION OF EXHIBITS

Once admission has been confirmed, the exhibitor must pay the following cancellation fees if he withdraws his application or fails to exhibit: 50% of the invoice amount 12 or less weeks before the event; 100% of the invoice amount 6 or less weeks before the event. The organisation is entitled to revoke confirmation or admission:

- If the conditions for such confirmation are no longer fulfilled by the registered exhibitor or if the organisation receives knowledge of grounds which would have justified exclusion if they had been disclosed earlier.
- In case of an infraction of the organisations' site regulations. The organisers reserve the right to assert claims for damages in such cases. The organisation is entitled to demand the removal of items which prove to be dangerous, a cause of annoyance or otherwise unsuitable. If this demand is not complied with, the said item will be removed by the organisation at the expense of the exhibitor.

10. ASSEMBLY AND DISMANTLING HOURS

Assembly: Sunday, 23 June 2024, 13 – 20 h
Dismantling: Wednesday, 26 June 2024, 16:30 – 20 h

11. BOOTH ASSEMBLY, EQUIPMENT AND DESIGN

The exhibitor is responsible for the decoration of the booth. Booths must conform to the overall layout of the exhibition. The organisation reserves the right to forbid the erection of booths which are unsuitable or inadequate or to alter them at the exhibitor's expense. All open sides of the booth must be freely accessible. This means at least 50% of the respective gangway side must not be obstructed by structures or fittings. Booths must be properly equipped and manned by qualified personnel for the duration of the exhibition. Booth fitting must be completed at the latest by the end of the period allowed for booth assembly and booths cleared of any packing materials. Removal of exhibits or dismantling of booths before the end of the exhibition is not permitted. Names and addresses of exhibitors must be clearly displayed on the booths. The uniform booth height is 2,5 m. Booths exceeding this height require the approval of the exhibition organiser. The exhibition organiser reserves the right to give further instructions concerning the design of the booths. Consent is also needed for particularly heavy exhibits. The weight of 500 kg/m² also during delivery must not be exceeded. The exhibitor is obliged to take care of the floor in order not to damage or destroy it. Double-sided adhesive tape can be used, but residue-free removal is required. Floors, walls of the hall, pillars, installations, fire-fighting equipment and other permanent hall fixtures must not be pasted over, nailed, painted or damaged in any way. It is, in particular, prohibited to fix on the ceilings or partitions, notices, calicos, drapery, paintings, etc. using nails, hooks, drawing pins, etc. or to stick objects. The exhibitor is liable for damage done and costs will be charged to him. Pillars, installations and fire-fighting equipment within the booth are part of the allotted booth space and must be accessible at all times. Exhibits which still remain on the booths after the end of the period allowed for dismantling may be removed and stored at the exhibitor's own expense.

12. ADVERTISING

Advertising of all kinds is allowed only within the area rented by the exhibitor for the exhibitor's own firm and only items produced or distributed by the exhibitor are admitted. Loudspeaker advertising requires the written consent of the organisation. This also applies to the use of other apparatus and equipment with which an increased advertising effect is achieved by optical or acoustical means.

13. EXHIBITOR'S PASSES

One person per booth is permitted to attend the conference free of charge. The exhibitor must indicate the full name of this person on the Application Form for Exhibitors. Once the application form is submitted to ICCG, the specified person will be registered for free admission to the conference. Free admission to the conference is limited to the specified person and is non-transferable. For any subsequent changes in the specified person's name the exhibitor has to pay an administration fee of 75 EUR plus VAT. For additional booth staff the regular registration fee for the full conference has to be paid.

14. PHOTOGRAPHY

The organisation is entitled to have photographs, drawings and films made of the exhibition, exhibits and exhibition constructions and to use these for publicity and press purposes without exhibitors being able to object for any reason. This also applies to photographs produced directly by the press or the television with the consent of the organiser. For photographs of booths against payment, exhibitors must only use photographers authorised by the organisation and in possession of a relevant permit. Only these exhibition photographers may be commissioned to take photographs before or after the official daily opening hours; other photographers are not admitted during these hours.

15. SITE REGULATIONS, CONTRAVENTIONS

Exhibitors shall agree to accept the site regulations during the exhibition in all parts of the grounds. They agree to inform all participating employees, staff, service providers, etc. to be aware of the provisions of laws and regulations on safety in general and fire safety. The organiser is released of all obligations of advice and liability in this respect. The instructions of the organiser's employees, who possess official identity cards, must be complied with. Contraventions of the general conditions of participation or instructions within the framework of the site regulations shall entitle the organisation, if such contraventions continue after warning, to immediate closure of the exhibitor's own risk and expense, whereby he shall have no claim to compensation.

16. PARKING

There is on-site parking available at Messe Dresden.

17. WASTE DISPOSAL

Waste disposal is the responsibility of exhibitors. Waste containers are available in the outdoor area of Messe Dresden.

18. EXHIBITOR'S CLAIMS, WRITTEN FORM, PLACE OF FULFILMENT AND JURISDICTION

All exhibitor's claims against the organisation must be made in writing. The statutory period of limitation begins on the last day of exhibition. Agreements that deviate from these or supplementary terms must be in writing. German law and this text shall prevail. Place of fulfillment and jurisdiction is Hannover. However, the organisers reserves the right to bring their claim before court of the place at which the exhibitor has its place of business.

NEED ANY HELP?

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